



# EAST POINTE COMMUNITY SCHOOLS

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**Job Title: Title I Paraprofessional**

**Position Description: Title I Paraprofessional - Forest Park Elementary School**

**Minimum Job Qualifications:**

- Associate's Degree, passed ETS or a minimum of 60 hours from an approved college. B.A. or B.S. preferred
- Organized and flexible to work with varied schedules and individual needs
- Available for occasional evening meetings or activities planned for students and parents
- Preference given to those with proven experience effectively working with young students, age 5 to 8 years old, to encourage and aid them in overcoming their academic deficiencies
- Experience with technology and utilizing basic applications to collect and track data
- Excellent reading, writing, and communication skills

**Our turnaround paraprofessional will skillfully demonstrate:**

- Strong desire and ability to achieve outstanding student achievement results in a short amount of time
- Ability to build meaningful, caring relationships with students to improve student behavior and academic engagement
- Willingness to leverage the student support network to ensure that students' social, emotional, nutritional and health needs are addressed
- Ability to motivate students, promote their self-esteem, and influence their behaviors
- Collaboratively execute, with classroom teachers, behavior intervention plans that produce strong results in student learning and improved behavior
- Develop organized routines, communicate clear expectations, and contribute to a positive school culture
- Contribute to a professional environment that is one of mutual respect, teamwork, and accountability
- Ability to seek out knowledgeable peers, coaches or administrators for instructional support in the never ending quest to deliver the vision of high quality subject-specific instruction to increase achievement of highest risk students
- Actively engage in professional learning, as required, to effectively implement behavior interventions
- Accurately maintain program records as assigned and within due dates
- Effective communication with administration, teachers, staff, parents, and students relative to programs
- Communications with families, guardians, and parents to build student behavior plans in collaboration with the Student Success Team

**A turnaround paraprofessional possesses the following competencies:**

- Prioritize student-learning needs over the customs, routines, and established relationships that can stand in the way of necessary change
- Achieve results by taking initiative and reflecting and acting on lessons learned

- Maintain his/her drive for results by demonstrating persistence, directness, and the ability to monitor and plan ahead for increased student growth and efficient instruction for at risk students
- Commit to the relentless pursuit of increasing student learning for at risk students
- Skillfully challenging the status quo by thinking analytically and conceptually, as well as problem-solving as it pertains to at risk students

### **A note regarding Title I Programs**

While all students attending the Title I school are eligible to participate in all aspects of the school-wide program, the federal statute requires schools to particularly address the needs of low-achieving children and those at risk of not meeting the state student academic achievement standards. In order to know how best to address the needs of these students, the school by necessity needs to know which children have special needs. Also, in order to appropriately disaggregate data on the state assessment (M-Step/MME) and to measure adequate yearly progress (AYP), the school must further identify children by gender, ethnicity, and by their status as economically disadvantaged, disabled, and/or limited-English proficient.

*Grant funded program services supplement and support but do not supplant or replace the general education program of the school district.*

### **Selection Committee**

**Evaluated By:** Supervising Administrator

**Salary Data:** As per Negotiated Agreement with the EFE

**More Information about Eastpointe Community Schools:** [www.eastpointeschools.org](http://www.eastpointeschools.org)

**Internal and external candidates please apply on applitrack**

<https://www.applitrack.com/eds/onlineapp/>

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