

BIRCH RUN AREA SCHOOLS
Birch Run, Michigan

PROFESSIONAL JOB POSTING
Food Service Coordinator
Birch Run Area Schools

DATE POSTED: September 28, 2017
POSTING EXPIRES: October 6, 2017
STARTING DATE: As Soon As Possible
SALARY: Salary to Be Determined Based on Background & Experience

REQUIREMENTS:

- Associate's Degree Or Equivalent Education Experience
- Ability To Communicate Effectively In Written And Oral Form
- Minimum Of Three (3) Years School Based Food And Nutrition Services Or Related Experience
- Registered Dietitian With The Overseeing Nutritional Standards
- Experience In Quantity Food Preparation
- Experience In Food Procurement
- Experience With Food Service Automation Systems

Responsibilities:

- Menu Planning
- Bid Development
- Nutritional Analysis Of Meals
- Quality Assurance Of Food Items
- Monitoring Of School Cafeteria Operations

Duties Of This Position Include But Are Not Limited To:

- Plan Meals Meeting USDA Recommended Nutritional Requirements Within Established Budgetary Constraints
- Oversees And Coordinates The Daily Operation Of The District's Food Service Program
- Monitoring Food Usage To Assure Adequate Supply
- Providing Quality Assurance by Monitoring Food Items For Taste, Smell, And Appearance
- Conducting reviews of school cafeterias to evaluate the effectiveness of the food and nutrition services operations
- Evaluating personnel
- Other Duties As Assigned

HOW TO APPLY:

Submit letter of application, resume, and recommendations to:

BIRCH RUN AREA SCHOOLS
PERSONNEL DEPARTMENT
Beth Eaves
12450 CHURCH ST.
Suite #2
BIRCH RUN, MI 48415
989-624-9307