

Cedar Springs Public Schools

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Candidates Invited for Superintendent of Schools



Application and Selection Procedure

The board of education of the Cedar Springs Public Schools, Cedar Springs, Michigan, is conducting a national search for a superintendent. The board seeks to employ an innovative leader in education and administration to fill the current vacancy.

It is expected that the superintendent will take office on or about July 1, 2009.

Application materials must include one each of the following:

- MASB application form can be found at www.masb.org/page.cfm/34/.
- A cover letter indicating your interest in this position.
- A current resume and any additional relevant information.
- Copies of transcripts.
- At least three (3) letters of recommendation.
- A brief explanation of the moves in your professional career.
- A brief review of your key professional accomplishments in the order of their importance to you.

Please send all materials electronically to:

hr@masb.org

Subject line should include: Cedar Springs Search

All Search Inquires:

MASB Superintendent Search Services
517.327.5927

The superintendent search will be conducted with due regard to the Michigan Open Meetings Act (Public Act No. 267 of 1976) requirement of open meetings for all public body deliberations, decisions and interviews.

A representative of the Michigan Association of School Boards will acknowledge receipt of all applications.

Applications will be reviewed and evaluated by the Cedar Springs Public Schools Board of Education. The board will select the candidates it wishes to interview and will contact them on Jan. 26, 2009.

Following the interviews, the board will narrow the field to those it wishes to consider further. Additional evaluation may include a visit to the candidate's home community.

Note: Travel expenses for the initial interview will be the responsibility of the candidate. Applicants should not make personal contact with board of education members.

Advisory: In accordance with Section 1809 of Michigan's Revised School Code, it is a criminal misdemeanor to use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged teaching certificate, school administrator certificate, other State Board of Education approval, or a certificate or approval of another person for the purpose of obtaining employment.

Salary and Contract

The Cedar Springs Public Schools Board of Education will provide a competitive compensation package. The actual salary and fringe benefits will be commensurate with the education and experience of the candidate.

Selection Criteria

The Cedar Springs Public Schools Board of Education is seeking a superintendent with the following criteria:

- Proven experience in school administration; superintendent, assistant superintendent or significant central office experience preferred.
- Education Specialist degree preferred.
- Demonstrated experience in budget development and financial management.
- Be able to collaborate with a wide variety of constituents.
- Consistently exhibits professional ethics.
- A consensus leader who is visible and accessible to staff and community.
- Demonstrated experience in improving student learning.
- Demonstrated leadership and vision to plan strategically while working collaboratively with the community, employees and board of education.

Cedar Springs Public Schools is an equal opportunity employer

All applications must be received by: Jan. 9, 2009.



2007-08 School District Information

Enrollment	3,475
Instructional Staff.....	193
Support Staff.....	176
Administrators.....	16
Foundation Grant.....	\$7,204
Debt Retirement – mills70
2007-08 Budget.....	\$30,000,000

Board of Education

Norton Johnson	President
Gerald Hall	Vice President
Brook Nichols	Secretary
Joseph Marckini.....	Treasurer
Timothy Avery.....	Trustee
Carolee Cole.....	Trustee
Pamela Tow-Conley	Trustee

District Profile

Cedar Springs Public Schools is located 20 miles north of Grand Rapids, Michigan and one mile east of the US 131 Expressway in northeastern Kent County. The district is approximately 110 square miles and is comprised of the city of Cedar Springs and portions of seven townships. The facilities are located on a campus setting within the city limits. The setting is secure, picturesque and allows easy access for families participating in activities for more than one child.

Over 3,500 students are enrolled in the preschool through high school classes of Cedar Springs Public Schools. The school district works in partnership with Kent Intermediate School District in the Change Leadership Network and has been an innovator in Kent County in building a culture of collaboration. The district has been actively involved in the Professional Learning Communities Model for over eight years. In addition, each building has a full time cognitive coach and all certified staff participates in Communities of Practice groups which are a part of the teacher contract.

The district strives to achieve its mission, "The Cedar Springs Public Schools will develop all students to become educated, self-confident, responsible citizens in a changing world." In order to attain this goal, proven research methods have been adopted that guarantee all children will be successful in meeting high curriculum standards.

The Cedar Springs community actively participates in programs involving students at all levels. The involvement includes, but is not limited to: the Community Action Network, Education Foundation, P.T.O., and numerous booster groups. This support is further evident by the passage of two recently completed bonds that resulted in a new high school, early childhood center and a new middle school (2006), as well as technology and facilities updates to all buildings in the district.

Focusing on a model of data driven accountability, continuous learning, research-based instruction and reflective practice, Cedar Springs Public Schools strives to provide high level standards to ensure learning for all the children of the community. In addition to a rigorous curriculum, the district supports the development of "Habits of Mind" for all students with programming for children from birth through the 12th grade.

Mission Statement

The Cedar Springs Public Schools will develop all students to become educated, self-confident, responsible citizens in a changing world.

Timeline:

Application must be received by:
Jan. 9, 2009

Board screening:
Jan. 26, 2009

Interviews begin:
Feb. 9, 2009

Superintendent on-site:
July 1, 2009



MASB LeadStrong
Michigan Association of School Boards

Search Consultant

E. Gene Young
MASB Superintendent Search Services
231.798.1079 or younger@comcast.net